

BY LAWS  
THE HUGUELY FAMILY REUNION

**Article I. Name**

The name of the organization shall be Huguely Family Reunion; its inception was in 1954. This organization is non-political and non-sectarian and its purpose is outlined in article II. No charters/chapters shall be granted under this name. The organization shall be financed by individual dues of eighteen years and older members and contribution of members once a year assessment of voluntary cities. The funds thus raised shall be utilized for administrative purpose and to carry out the organization purpose.

**Article II. Purpose**

The purpose of the Huguely Family Reunion is to provide a means for relatives far and near to meet and celebrate their kinsmanship. To be the keeper of the family history by maintaining the family records that will give something important to our young... their heritage. Further, a scholarship program that awards scholarships each year to our eligible members attending an accredited school of higher education.

**Article III. Members**

Members of the Huguely Family Reunion consist of all relatives by blood, marriage or adoption.

**Section 1. Member in Good Standing**

**MEMBERSHIP :** A good standing member is a member of the Huguely Family Reunion by Blood, Marriage, or Adoption.

**DUES :** A good standing member must have paid current amount dues for 2 Years. The current year and the previous year will account for 2 Years. If dues have not been paid for the previous year the member Can pay the previous year's dues at the time the current dues are Paid.

**ATTENDANCE :** A good standing member wanting to run for office must have Attended a Huguely Family Reunion in the past 5 years.

**SERVICE :** A good standing member must have participated or attended a Huguely Family Reunion Executive Board meeting or a host city Meeting or served on a committee to the Executive Board or host City when a reunion has come to his/her city.

## Article IV. Officers

The officers shall include a President, Vice President, Secretary, Assistant Secretary and Treasurer

### Section 1. Elected Officers

The above officers, will be elected by the full reunion (all members) at annual meetings, the second Sunday in August . Officer's terms will be for two (2) years.

The following are procedures for members of the Huguely Family who are seeking to serve an executive office position in the reunion. During an election year, advance notice of the election procedures will be communicated to the membership at large.

(A) A qualified candidate for an executive office position **will be submitted through the nomination committee**. A candidate can be written in on the election ballot but must also meet the officer's qualifications when ballot is returned.

(B) Voting ballots will be distributed to members a large whose **dues on record are paid current**.

(C) The Official ballot **must be returned by the designated place and time** the day before the annual reunion business meeting. A sealed ballot box will be set up in the appropriate location and supervised during the reunion. Each ballot will be numbered for accountability.

 (D) A candidate for an executive office position **must** have participated or attended the planning of a reunion when his/her city is host or a business session to discuss the reunion.

(E) A candidate for an executive office position **must** have paid the previous year and current year membership dues.

(F) A candidate for executive office **is not eligible** to be nominated if that member is currently serving as a member of the nominating committee.

(G) A nomination committee member **must** remain neutral from publicly campaigning for any one-member candidate for executive office.

## Section 2. Appointed Representatives

Each branch of the family tree will elect or designate representatives and alternates on the basis described below. Each branch is entitled to representation as outlined in item (A) and item (B) below. In order to be entitled to the number of representatives permitted by item (A), the branch must also satisfy item (B).

(A) However, each branch is entitled to, based on its number of branch members, to representation as follows, provided item (B) below is satisfied:

- 1-100 Branch Members - One representative
- 101-200 Branch Members - Two representatives
- 201- 300 Branch Members - Three representatives
- 301- 400 Branch Members - Four representatives

? Branch members are defined as all living or dead descendants of that particular branch.

(B) Each branch to qualify for the representation described in item (A) must meet the following contribution requirement.

Branch membership qualifying for representation is determined on the basis of a contribution of \$20.00 to determine the number of branch members to be used in (A) to determine the number of branch representatives to have 101 members (\$20.20 x \$20.00). Thus, qualifying for two representatives if it meets the requirements of (A) above. If a branch donated \$20.00 but only had 74 members as determined in (A), then it would only qualify for one representative based upon (A).

(C) At the reunion on the 2<sup>nd</sup> Sunday in August, each branch will select their representative based upon (A) and (B). Each branch will notify the secretary when their branch has been presented to the reunion their representative or representatives for the next year.

(D) Each representative must be certified at the first meeting of the representative council subsequent to the annual reunion. The secretary will certify that each branch qualifies of the number of representatives that it has designated. Any branch not certified as meeting requirements of item (A) and item (B) for the number of representatives for which it qualifies under item (A) and item (B).

(E) Representatives of each branch are chosen by their respective branches annually. These individuals will compose the representative council.

## Section 3. Notification of Meetings

The Secretary of the reunion will notify the representatives at least two weeks in advance of a business session. In cases where immediate action (emergency) is required, the

Executive Committee consisting of the Officers of the Reunion shall be empowered to act and must obtain the consent of the Representative Council within two weeks of such action.

The notification by secretary must be in writing, personal telephone call or other personal means. If a representative cannot attend, he or she will notify their alternate or some other branch member. If the alternate is unable to attend the representative must notify the secretary of the member who will exercise his or her proxy.

#### **Section 4. Voting Rights of Business Sessions**

The Officers-President, Vice President, Secretary and Treasurer and the Representative Council shall be empowered to conduct all of the business of the reunion. The above persons will be the only persons empowered to vote at the business sessions. However, all members of the reunion are encouraged to attend business sessions and participate in discussions, however, they are not afforded the privilege of voting.

#### **Section 5 Full Body Action**

At the annual reunion, with the signature of 50 members of the reunion, the members may bring forth action by the full body any matter decided on by the Representative Council.

#### **Article V. Meetings**

Business meetings will be held twice a year at times and places specified in advance by the President. Special meetings may be called at the discretion of the President.

#### **Article VI Financial Policies**

The levels and accounts of this organization shall be kept in accordance with generally accepted accounting practices. There shall be two separate accounts the General Fund and Scholarship fund.

##### **Section 1. Allocation of Funds**

The yearly collected membership funds shall be divided between (50% each) the General Fund and the Scholarship Fund. The available General Funds shall be utilized for operating expenses such as: reunion meetings, memorials and communication.

The available Scholarship Funds shall be utilized for Scholarship Awards.

#### **Article VII Annual Reunion**

The Annual Reunion will be the 2<sup>nd</sup> weekend in August.

## **Article VIII Cancellation & Refund Policy**

### **Section 1. Transportation**

Refunds issued to members for transportation contributions will be contingent upon the agreement with the companies with whom the reunion or host city board has contracted for services.

### **Section 2. Reunion Events**

Events contracted by the reunion or host city that has non-refundable agreement clauses, advance notice will be given to each participating member of the non-refundable clause and refunds will not be issued.

Events in which refunds are available by contract, a cancellation notice must be received fourteen (14) days prior to the first day of the reunion and refunds will be issued.

Events in which refunds are available by contract and cancellation notice is received after fourteen (14) days prior to the first day of the reunion. No Refund will be issued unless the particular family member or guest was prevented from attending said events due to acts of God such as: death, in family and other major catastrophes like tornadoes, floods, hurricanes, etc. Even with the latter acts of God, refund will only be issued based upon the availability of reunion funds.

## **Article IX Amendments**

These Bylaws maybe amended by two-thirds vote of the membership at a regular or special meeting of this reunion, provided that notice has been given.

Huguely Reunion By-Laws  
August 4, 2013

The By-Laws: **Amendments**

**Approved at annual meeting in Detroit, MI, August 2011.**

**Note:** Article IV, section 1, Elected Officers, was modified by amendment to read;

- (A) Official Ballot (OB-100) will be used to present and count new officer nominations by slate and from the floor for voting. (See attached).
- (B) The above officers will be elected by the full reunion (all members) at the annual meetings on the second Sunday in August. Officer's terms will be for two years.

Article IV, section 4, Voting Rights of Business Sessions, was modified by amendment to read;

- (A) The officers-President, Vice President, Secretary, Assistant Secretary and Treasure and the Representative Council shall be empowered to conduct all of the business of the reunion. The above persons will be the only persons empowered to vote at business sessions. However, all members of the reunion are encouraged to attend business sessions and to participate in discussions; however, they are not afforded the privilege of voting.
- (B) In the absence of an annual reunion site, the reunion will by default be hosted In Madison County. If Madison County is unable to host the reunion, the Executive Board shall be empowered to decide on a site location and appoint a host group to act as host for that year's annual reunion.

Article IV, section 5, Quorum for Full Body Action, was modified by amendment to read;

- (A) At the annual meeting, with the approval of the Majority of Members present, Members may bring forth action by the full body any matter, discussed and decided on by the Executive Board.

Committee Members: Lucian Huguely, Jr., Richard Harris, Warlener Hughley, Felecia Shearer, and Nathaniel Shearer.